



Paws4ever Doggie Day Out Program Guideline

Thank you for donating your time to our adoptable dogs as part of this exciting program! By taking a dog out of the adoption center for just a few hours, you'll provide them mental stimulation from new experiences and meeting new people as well as help them exert pent up energy! Another added bonus is that people who wouldn't normally come down to the adoption center may meet their new furry friend through this program!

Program Qualifications:

- Participants in this program must be at least 18 years of age or older
- Participants must have a valid drivers license.
- Participants must have valid auto insurance.
- Participants must be able and willing to follow the steps outlined in this guideline and any guidance provided by Paws4ever staff.
- Unless a special exception is made by the Adoption Center Manager, before participating in Doggie Day Out, our dogs must be spayed or neutered and be up to date on all applicable vaccines.

Prior to Taking a Dog Out:

Participants should email volunteer@paws4ever.org if they are interested in taking a dog out. Participants should give at least 72 hours notice so that arrangements can be made.

The email request should include:

- The date(s) they are interested in taking a dog out. Typically, participants take a dog out and bring them back the same day, however, if a participant is interested in keeping a dog overnight this can also be discussed.
- The time they are hoping to pick up and drop off the dog. Typically, we prefer pick-up and drop off between 9:00AM and 4:30PM.
- If they have any limitations to which dog they'd be willing to take (for example, size or how much a dog pulls on leash)
- If there are certain places they are hoping to take the dog. Typical suggested outings include:
 - Taking the dog on a walk around a neighborhood, around town, or on a trail
 - Taking the dog through a drive through (e.g. Starbucks for a pup cup)
 - Lunch at a pet friendly restaurant
 - Snuggling at home while watching a movie (note: this may not be appropriate if the participant has small children and/or other pets in their home)

The Volunteer Manager and/or Adoption Center Manager will review the proposed plan. If there are concerns about the proposed plan (e.g. the dog is not available because they will be at another event, or the dog may not be a good fit for the suggested activities), the Volunteer Manager and/or Adoption Center Manager will email the participant to work out an alternative plan.

Picking up a Dog:

Participants should ensure the dog is picked up at the agreed upon time. If the necessary paperwork has not already been completed, Paws4ever staff will work with the participant to ensure all paperwork is reviewed and completed. Paws4ever staff will also ensure that we have a copy of the participants driver's license on file. The supplies for this program are in a cabinet in the back of the Adoption Center front office. Paws4ever staff will remove the "adopt me" leash and bandana from the bag of supplies, add treats, and give the bag to the participant. At a minimum, the bag of supplies for each visit, will include an abbreviated copy of the Paws4ever Doggie Day Out Program Guideline, a water bottle, a water bowl, treats, a plush toy, a tug toy and poop bags.

After all paperwork has been completed and all supplies have been given, a Paws4ever staff member will get the dog from the kennel area, attach the "adopt me" leash and bandana to the dog, and assist the participant (if necessary) with getting the dog into the participant's car. The dog should either be secured in a crate (which Paws4ever can provide upon request) or the dog's leash should be attached to the dog's harness and secured to a sturdy point in the vehicle.

While Out with a Dog:

While participants are offsite with a dog from Paws4ever, they should follow the guidelines below:

- When driving in the car, the dog should either be secured in a crate (which Paws4ever can provide upon request) or the dog's leash should be attached to the dog's harness and secured to a sturdy point in the vehicle. Dogs are not permitted to ride in the bed of a truck.
- Dogs should not be permitted to stick any part of their body out of the car window.
- While driving, participants should comply with all laws and regulations concerning driving, including laws pertaining to the use of seat belts, cell phone use, and speed limits.
- Texting and using the phone for anything other than phone calls and directions is prohibited while driving. Talking on the phone while driving should be kept to a minimum. Whenever possible, drivers should complete calls while the vehicle is parked and/or use the phone in a "hands free" mode.
- Dogs should never be left unattended. If a dog must be left unattended (for example overnight while participants are sleeping), the dog should be left in a crate unless otherwise approved by Paws4ever staff.
- Unless otherwise approved in advance, dogs should only be allowed to eat the treats provided by Paws4ever and a pup-cup. They should not eat anything else while on a Doggie Day Out.
- Remember, you don't know this dog well yet, and they don't know you, so please avoid activities or situations that might be overwhelming or frightening (e.g. car washes, crowded places, sporting events, giving the dog a bath/trimming their nails).
- Keep the dog on-leash at all times unless they are confined to your home/backyard. Participants should be the only one holding the dog's leash.



- Use caution when introducing the dog to other people. As not all dogs are good with children, dogs should only be introduced to children if this has been approved by the Volunteer Manager and/or the Adoption Center Manager.
- Do NOT introduce the dog to other animals unless this has been previously discussed and approved by the Volunteer Manager and/or the Adoption Center Manager.
- Pick up dog waste. Poop bags are provided at pickup.
- Keep the dog safe by providing adequate rest, shade, shelter, and water.
- Take photos and videos that we can share with potential adopters and volunteers. Pictures of the dog with the Doggie Day Out Participant(s) are appreciated since they allow potential adopters to better picture themselves interacting with that dog.
- Do NOT bring the dog to a dog park.
- If someone is interested in adopting the dog, please give them the dog's name and the Paws4ever Adoption Center contact information (919-241-8438 x 103 or <https://paws4ever.org/>).
- Have a cell phone with you at all times so that you can contact Paws4ever in case of emergency.
- If an emergency arises (e.g. dog bites someone or another animal, there is a medical emergency, the dog gets loose, you are in a car wreck, etc.), please contact Paws4ever immediately (see emergency info below).

Paws4ever Emergency Contact Information

During office Hours (9AM-5PM daily): 919-213-8243

After Hours: 919-241-8438 x 115

Returning the Dog to Paws4ever:

Participants should ensure the dog is returned at the agreed upon time. Upon returning to Paws4ever, the participant should call 919-213-8243 and a member of the Paws4ever staff will come out to the parking lot to retrieve the dog and return them to the kennel.

If the participant ran into any issues, has any medical concerns, has any feedback, and/or has any info that may be helpful for other volunteers or future adopters they should review this with a member of the Paws4ever staff. Participants should return all supplies to Paws4ever staff. Paws4ever staff will leave the supply bag on the Volunteer Manager's desk so that it can be checked, cleaned, and restocked as applicable for the next visit.

After the Visit:

Participants should send any photos, videos, or cute anecdotes to the Volunteer Manager at volunteer@paws4ever.org. These are especially helpful for promoting the dogs and also speaking with potential adopters.



Doggie Day Out Participant Information:

Full Name (as it appears on driver's license): _____

Phone Number: _____ Email Address: _____

Date of Birth: _____ Driver License Number: _____

State of Issue: _____ License Expiration Date: _____

Personal Auto Insurance Company Name: _____

Personal Auto Insurance Policy #: _____

Doggie Day Out Participant Liability Waiver

By signing this form, I attest that the information I have provided on the form is true and accurate and that I have reviewed and will comply with the policies outlined in the Doggie Day Out Program Guideline. I hereby agree to indemnify and hold harmless the Animal Protection Society of Orange County (dba Paws4ever), its employees, members, volunteers, agents and Board of Directors from any and all liability arising out of or in consequence of, or injury sustained as a result of any activity connected with myself and the Animal Protection Society of Orange County (dba Paws4ever). I understand and acknowledge that this Waiver discharges Paws4ever from any liability or claim that I, the participant, may have against Paws4ever with respect to bodily injury, personal injury, illness, death, or property damage that may result from my participation in the Paws4ever Doggie Day Out Program. I also understand that Paws4ever does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health or disability insurance, in the event of injury, illness, death or property damage. I understand Paws4ever would be held harmless for any causes of action during the time the dog is out by the person, family members, or any public members who come in contact with the dog once it leaves the Paws4ever Adoption Center.

INSURANCE

I, the participant, understand that I expressly waive any such claim for compensation or liability on the part of Paws4ever beyond what may be offered freely by the representative of Paws4ever in the event of such injury or medical expense.



I understand that my personal auto insurance will be activated for any accidents that involve my vehicle while I am participating in the Paws4ever Doggie Day Out Program.

MEDICAL TREATMENT

I hereby release and forever discharge Paws4ever from any claim whatsoever which arises or may hereafter arise on account of any first-aid treatment or other medical services rendered in connection with an emergency during any Paws4ever Doggie Day Out activities.

ASSUMPTION OF RISK

I understand that my time with Paws4ever may include activities that may be hazardous to me, including, but not limited to, activities involving dogs and/or cats, which may include the risk of being bitten, scratched, jumped on, dragged, or knocked over. I further understand that, although unlikely, there is a risk of the transmission of zoonotic disease while working in an animal shelter. I hereby expressly and specifically assume the risk of injury or harm in these activities and release Paws4ever from all liability for injury, death, or property damage resulting from the activities of my time with Paws4ever.

PHOTOGRAPHIC RELEASE

I grant and convey unto Paws4ever all right, title, and interest in any and all photographic images and video or audio recordings made by Paws4ever during my work for Paws4ever, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

OTHER

I expressly agree that this Waiver is intended to be as broad and inclusive as permitted by the laws of the State of North Carolina in the United States of America, and that this Waiver shall be governed by and interpreted in accordance with the laws of the State of North Carolina. I agree that in the event that any clause or provision of this Waiver shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

Participant Signature

Date